Construction/Demolition Management Plan

Pro-forma

Updated 02/06/2025 Version 3.1



Contents

Revisions	3
<u>Introduction</u>	4
<u>Contact</u>	5
<u>Site</u>	7
Community liaison	9
<u>Transport</u>	12
<u>Environment</u>	21
Agreement	30



Revisions & additional material

Please list all iterations here:

Date	Version	Produced by

Additional sheets

Please note – the review process will be quicker if these are submitted as Word documents or searchable PDFs.

Date	Version	Produced by



Introduction

The purpose of a Construction Management Plan (CMP) is to help developers to minimise construction impacts and relates to all construction activity both on and off site that impacts on the wider environment.

It is intended to be a live document whereby different stages will be completed and submitted for application as the development progresses.

The completed and signed CMP must address the way in which any impacts associated with the proposed works, and any cumulative impacts of other nearby construction sites, will be mitigated and managed. The level of detail required in a CMP will depend on the scale and nature of development.

CMP development sites will be inspected by Camden's Site Planning Inspectors or nominated officers to assess compliance with the CMP. These inspections will consist of both planned and unplanned site visits for the duration of the works. Developers/contractors are required to provide access to sites for inspection and cooperate fully throughout the inspection process ensuring compliance with the CMP.

The approved contents of this CMP must be complied with unless otherwise agreed with the Council in writing. The project manager shall work with the Council to review this CMP if problems arise during construction. Any future revised plan must also be approved by the Council and complied with thereafter.

It should be noted that any agreed CMP does not prejudice or override the need to obtain any separate consents or approvals such as road closures or hoarding licences.

If your scheme involves any demolition, you need to make an application to the Council's Building Control Service. Please complete the "<u>Demolition Notice.</u>"

Please complete the questions below with additional sheets, drawings and plans where requested. Please only provide detail that is relevant to the question and provide responses that are as brief as possible.

Additional material may be appended to the main document, however <u>large standalone files</u> <u>such as environmental reports must be submitted as separate files.</u> These should be clearly referenced/linked to from the CMP.



Contact

1. Please provide the full postal address of the site and the planning reference relating to the construction works.

Address:	
Planning reference number to which the	CMP applies:
2. Please provide contact details for the	person responsible for submitting the CMP.
Name:	
Address:	
Email:	
Phone:	
3. Please provide full contact details of	the site project manager responsible for day-to-da
management of the works and dealing	
Name:	
Address:	
Email:	
Phone:	

4. Please provide full contact details of the person responsible for community liaison and dealing with any complaints from local residents and businesses if different from question 3. In the case of the Community Investment Programme (CIP), please provide the contact details of the Camden officer responsible.



Address:	
Email:	
Phone:	
5. Please provide full contact details including the address where the main contractor accepts receipt of legal documents for the person responsible for the implementation CMP.	of the
Name:	
Name: Address:	



Phone:

Site

6. Please provide a site location plan and a brief description of the site, surrounding area and development proposals for which the CMP applies.	
7. Please provide a very brief description of the construction works including the size ar nature of the development and details of the main issues and challenges (e.g. narrow street close proximity to residential dwellings etc).	
8. Please provide the proposed start and end dates for each phase of construction as well an overall programme timescale.	as

- **9.** Please confirm the standard working hours for the site, noting that the standard working hours for construction sites in Camden are as follows. Please note that permitted delivery times differ from this as per section 19.
 - 8.00am to 6pm on Monday to Friday
 - 8.00am to 1.00pm on Saturdays subject to agreement with Camden



Please note that these are Camden's standard times. However, the times operated should be specific to the site and related to the type of work being carried out. Permitted working hours will be considered on a case-by-case basis and the Council reserves the right to reduce/amend these where necessary, including refusal of permission for Saturday workin	

• No working on Sundays or public holidays



Community Liaison

Consultation is an important part of the CMP process. Camden requires the process to:

- Be separate to any previous engagement that may have taken place during the planning process and is specifically around construction impacts
- Take place before the submission of the first draft
- Provide a copy or link to the draft CMP
- Allow a response time of 14 days
- To be followed up with newsletters, email updates etc
- To take into consideration other sites in the immediate area and how cumulative impacts with those sites will be minimised
- To demonstrate any changes to the proposed approach based on feedback
- To outline a construction working group where necessary

uncertainty over the need for highways changes to deliver the site $\underline{\text{before}}$ any engagement work is undertaken.		

The Council can advise on this where necessary. Please contact the Council if there is

10. Consultation

Letters introducing the contractor and outlining the works should be sent to affected parties. Please use the letter template which is provided in the Transport guidance section. Please ensure that ward councillors are emailed a copy of the letter. Ward councillor contact details can be found on the Camden website.

Where relevant/applicable, please ensure that letters are also sent to:

- Residents
- Businesses
- Neighbouring or nearby construction sites
- Resident groups or similar
- Neighbouring planning authorities where applicable



- Transport for London if the site impacts on bus movement/infrastructure, is located on the Strategic Route Network (SRN) or Transport for London Route Network (TLRN)
- Network Rail and/or London Underground where applicable
- Emergency service where applicable

The Council can advise on the above if needed.

Please provide the following as part of the CMP submission in the appendices:

- A copy of the letter
- An address list or map showing the letter distribution area
- A summary of any responses received and any aspects of the proposed approach that has been modified to accommodate feedback.
- If a meeting has taken place to discuss construction impacts, please provide a list of attendees and minutes for the meeting.

Please provide a summary of the consultation here ie. Dates of meetings, letter drown whether any responses were received, and where relevant material is appended.	ops.
11. Construction Working Group	
For particularly sensitive/contentious sites, it may be necessary to set up a construct working group.	tior
If so, please provide details of the group that will be set up, the contact details of the per responsible for community liaison and how this will be advertised to the local communand how the community will be updated on the upcoming works i.e. in the form construction, or weekly drop in sessions for residents. Please ensure that adjacent or neighbouring construction sites are included as part of this.	nity of a



12. Schemes

Camden requires that all sites with CMPs are registered with the Considerate Constructors Scheme (CCS). Please note that Camden requires <u>CCS site registration</u> for the full duration of your project including additional <u>CLOCS visits</u> for the full duration of your project. The number of CLOCS visits should be based on your project duration and should continue throughout. A CCS site ID number must be provided rather than a company registration number.

Be advised that Camden is a Client Partner with the Considerate Constructors Scheme and has access to all CCS inspection and CLOCS monitoring reports undertaken by CCS.

Please provide your site CCS registration number.
13. Complaints
Please agree to maintain a complaints log which must be made available for inspection.



Transport

Camden is a CLOCS Champion, and is committed to maximising road safety for Vulnerable Road Users (VRUs) as well as minimising negative environmental impacts created by motorised road traffic. As such, all vehicles and their drivers servicing construction sites within the borough are bound by the conditions laid out in the CLOCS Standard.

This section requires details of the way in which you intend to manage traffic servicing your site, including your road safety obligations with regard to VRU safety. It is your responsibility to ensure that your principal contractor is fully compliant with the terms laid out in the CLOCS Standard. It is your principal contractor's responsibility to ensure that all contractors and subcontractors attending site are compliant with the terms laid out in the CLOCS Standard.

Checks of the proposed measures will be carried out both by Camden compliance monitoring officers and also CCS monitors as part of your CLOCS monitoring visits through CCS to ensure compliance. Please refer to the CLOCS Standard when completing this section.

Please contact CLOCS@camden.gov.uk for further advice or guidance on any aspect of this section.

Please note that this section may also be referred to as a Construction Logistics Plan in the context of the CLOCS Standard.



CLOCS Contractual Considerations

14. Name of Principal contractor:
15. Please submit the proposed method for checking operational, vehicle and driver compliance with the CLOCS Standard throughout the duration of the contract.
16. Please confirm that you as the client/developer and your principal contractor have read and understood the CLOCS Standard and included it in your contracts.
I confirm that I have included the requirement to abide by the CLOCS Standard in my contracts to my contractors and suppliers, and that all drivers of vehicles over 3.5t will have undertaken safe urban driver training, and that all such vehicles will be fitted with additional driver vision aids and audible left turn alerts.
I also confirm that all suppliers will be made aware of agreed vehicle routing and delivery times as provided below.

Please contact CLOCS@camden.gov.uk for further advice or guidance on any aspect of this



section.

Site Traffic

17. Construction traffic routing

Routes should be carefully considered and risk assessed, taking into account the need to avoid where possible any major cycle routes, schools/nurseries, and areas which attract high concentrations of pedestrians.

a. Please show vehicle approach and departure routes between the site and the Transport for London Road Network (TLRN). Please note that routes may differ for articulated and rigid HGVs.

Routes should be shown clearly on a map, with approach and departure routes clearly marked. If this is attached, use the following space to reference its location in the appendices.

b. Please provide tracking/swep approach and departure routes.	ot path drawings for constrained manoeuvres on both .

18. Construction traffic vehicle types and delivery times

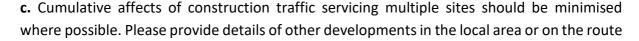
Construction vehicle movements should be restricted during the hours of 9.30am to 4.30pm on weekdays. If there is a school in the vicinity of the site or on the proposed approach and/or departure routes, then deliveries must be also be restricted during the hours of 3pm and 3.30pm on weekdays during term time.



Vehicles may be permitted to arrive at site between 07.30 and 08.00 subject to agreement with Camden. Where this is not possible, vehicles should arrive at 8.00am whereby they must be immediately admitted to site. Vehicles should then be held until 09.30 before being allowed to depart. If vehicles need to wait outside the site before 08.00 then they should only do so with prior agreement with Camden. Engines must be switched off during any agreed queuing/waiting on the highway.

a. Please provide details of the types of vehicles required to service the site and the approximate number of deliveries per day for each vehicle type during the various phases of the project.

For Example:
32t Tipper: 10 deliveries/day during first 4 weeks
Skip loader: 2 deliveries/week during first 10 weeks
Artic: plant and tower crane delivery at start of project, 1 delivery/day during main
construction phase project
18t flatbed: 2 deliveries/week for duration of project
3.5t van: 2 deliveries/day for duration of project
b. 18 b: Please agree to restrict all HGV movements between 07.30 - 08.00, 09.30 - 4.30 where
possible. If this isn't possible please provide a reason here. Please note that if the site is in the
vicinity of a school then deliveries should also not be permitted during school pick-up times.





that might require deliveries coordination between two or more sites. This is particularly relevant for sites in very constrained locations.
d. Consideration should be given to the location of any necessary holding areas/waiting points for sites that can only accommodate one vehicle at a time/sites that are expected to receive large numbers of deliveries.
Please identify the locations of any off-site holding areas or waiting points on approach to site.
Please refer to question 21 if any parking bay suspensions will be required to provide a holding area.
e. Delivery numbers should be minimised where possible. Please investigate the use of construction material consolidation centres or reusing materials on site.

19. Construction vehicle loading

Vehicles entering and leaving the site should be carefully managed, using gates that are clearly marked. Traffic marshals must oversee all vehicle movements during site entry and



exit. Marshals must control/stop all general traffic to permit this when necessary, particularly if the vehicle is reversing.

Traffic marshals, or site staff acting as traffic marshals, must hold the relevant qualifications required for directing large vehicles when reversing. This must be available for inspection during compliance monitoring visits. Marshals should be equipped with 'STOP – WORKS' signs (not STOP/GO signs) if control of traffic on the public highway is required during vehicle banking/loading. Marshals should have radio contact with one another where necessary.

a. Please state whether vehicles will load from within the site boundary or from the prining plants.	oildu
5. Please describe how the above – either site entry/exit or loading from the highway - be managed/overseen by traffic marshals, stating the number of marshals that will required. If marshals need to be stationed away from site to manage vehicles approach/departure, please also detail this here.	ll be
c. Where applicable, please provide tracking/swept path drawings either for vehentering/departing from the site/off-site loading area, or for general traffic passing stationary vehicle whilst it is stopped in the designated loading area.	



d. Provision of wheel washing facilities should be considered if necessary. If so, please providetails of how this will be managed and any run-off controlled. Please note that who	
washing should only be used where strictly necessary, and that a clean, stable surface f	
loading should be used where possible.	



Site set up

20. Site set-up and temporary highways changes

Please detail all temporary highways changes that will be required as part of the site set up – eg. Parking bay suspensions/changes to kerbside loading, temporary crossovers, lighting column relocation, gantry over the footway etc. Any accompanying drawings should be provided in the appendix. Please note that the impact on the public highway must be minimised as far as possible.

As part of the above, any detail drawings of the site up on the public highway should be presented as a scaled plan and must:

- Use the latest highways layout
- Show vehicle loading areas/vehicle site access points
- Show any structures that are to be located on the highway
- Show all parking/kerbside impacts
- Show all street furniture that is to be impacted/relocated
- Show all relevant dimensions including footway and carriageway widths

The following - where applicable - can be shown as part of the above or separately if preferred:

- Vehicle tracking into and out of site
- The site set up and any associated temporary traffic management measures must conform to the Safety at Street Works and Road Works Code of Practice.
- Numbers and locations of traffic marshals
- Scaffolding plans

Please note that any load-bearing gantries located on the highway may be subject to a separate assessment by our structures team. This will be advised upon when the CMP is reviewed by Camden.

a. Please list all relevant changes below and/or reference drawings in the appendix.					ndix.



b. Please confirm whether or not the footway will remain accessible to pedestrians during installation of temporary structures on the highway. If this is not possible then please state how pedestrian safety will be maintained during this period, providing details of any associated traffic/pedestrian management, including provision of safe crossing points.
21. Parking bay suspensions and temporary traffic orders
Parking bay suspensions should only be requested where absolutely necessary and can be provided using individual bay suspensions for up to 6 months, or a temporary traffic restriction (TTR) for periods exceeding 6 months. Information regarding parking suspensions can be found here . For periods greater than 6 months, or for any other changes to existing parking/loading/traffic restrictions on the highway, a TEM will be required. Please refer to the CMP guidance document which outlines the TTR process.
Please state clearly the number and type(s) of bays that will require individual suspension or removal using a TTR.
Please also state whether separate, short-term closures are anticipated for crane operations utilities works etc.
This information can be presented as a drawing if preferred.

22. Motor vehicle/cyclist/pedestrian diversions

Please note that footway closures are not permitted unless there is no alternative. Footway access must be maintained using a gantry or temporary walkway in the carriageway unless this is not possible. Where this is not possible, safe crossing points must be provided to ensure that pedestrian access is maintained. Where formal or controlled crossing points are to be suspended, similar alternative facilities must be provided. Camden reserves the right to require temporary controlled crossing points in the event of any footway closures.



Please provide details of any diversion routes here, or present these in a drawing if preferred. All motor vehicle diversion routes should be presented in the form of a drawing showing the relevant signage.
23. Services Please indicate if any changes to services are proposed to be carried out that would be linked to the site during the works (i.e. connections to public utilities and/or statutory undertakers' plant). Larger developments may require new utility services. If so, a strategy and programme for coordinating the connection of services will be required. If new utility services are required, please confirm which utility companies have been contacted (e.g. Thames Water, National Grid, EDF Energy, BT etc.) You must explore options for the utility
companies to share the same excavations and traffic management proposals. Please supply details of your discussions.



Environment

- **24.** Please confirm the standard working hours for the site, noting that the standard working hours for construction sites in Camden are as follows:
- 8.00am to 6pm on Monday to Friday
- 8.00am to 1.00pm on Saturdays subject to agreement with Camden
- No working on Sundays or Public Holidays

Please note that these are Camden's standard times. However, the times operated should be specific to the site and related to the type of work being carried out. Permitted working hours will be considered on a case-by-case basis and the Council reserves the right to reduce/amend these where necessary, including refusal of permission for Saturday working.

Where noise or vibration from the construction of the proposed development exceed the significant observed adverse effect levels or at the reasonable request of the council, works (where reasonably practicable) shall take place on a 2 hours on/off basis. For example:

- ON Monday to Friday 08:00 10:00, 12:00 14:00 & 16:00 18:00
- ON Saturdays 11:00 13:00.

Where quiet periods are not practical due to engineering reasons the contractor will consider the provision of alternative quiet spaces.

Please include a site plan detailing the location of the works and any nearby sensiti ptors	ve



26. Where applicable, please describe the methods to be used for the demolition, ground works and piling phases. Include the type of plant likely to be used onsite		
27. Please describe the mitigation measures to be incorporated dur construction works to prevent noise and vibration disturbances from t	_	
28. Please confirm that the works will follow the guidance included in Practice Guide: Noise & Vibration Control for Demolition and Constru		
29. For medium or large developments, please provide details describe monitoring of noise and vibration levels, including instrumentatio and trigger levels where appropriate. Small sites can be asked to in	n, locations of monitors	

Contractor shall ensure that all monitoring data is available for inspection and review by the council and should include noise, vibration and dust monitoring data.

We may request to provide a real-time monitoring data to be published if requested by the community working group.

Please refer to the Camden Guidance for additional information on monitoring requirements.



30. For large developments, please confirm if a S61 application will be submitted once the contractor has been appointed. Please see the Camden guidance for information on how to apply for extended working hours.
31. If required, please provide an Air Quality Assessment (AQA) and/or Dust Risk Assessment (DRA).
To establish if an AQA is required , please refer to Camden's <u>Air Quality Planning Guidance</u> document (section 3) and the Council's 'Air quality assessments in planning applications' <u>webpage</u> .
Please attach the AQA and/or DRA as an appendix to this proforma.

AQAs and/or Dust Risk Assessments (DRA) should be undertaken at planning application stage for all major developments and follow the methodology outlined in the GLA's <u>The Control of Dust and Emissions During Demolition and Construction SPG</u>. This may not be required for smaller developments, but a DRA will be as part of the CMP assessment. The risk assessment must take into account the proximity of all human and sensitive local receptors (e.g. schools, care homes, health centres etc.) relative to the site boundary, as detailed in the SPG.

Please attach the AQA and DRA as an appendix to this proforma.



document relativ	rm that all of the ve to the level of du e GLA mitigation m	ıst impact risk i	dentified in the	AQA have been	addressed
activities on site	de specific details on will be prevented. Te, with a focus on b	This should be i	elevant and pr	oportionate to a	ctivities
		g how any signi	ficant amounts		nat may be
	de details describing public highway will		and/or cleaned.		

35. Air quality monitoring requirements.

Real-time dust (PM₁₀) monitoring with MCERTS 'Indicative' sensors will be required for all sites with a high OR medium dust impact risk level, as established by the air quality assessment. If the site is a 'high risk site, four real time dust monitors will be required. If the site is a 'medium risk site', two real time dust monitors will be required.



The dust monitoring must be utilised in accordance with the GLA's <u>SPG</u> and <u>IAQM guidance</u>, and <u>the proposed dust monitoring regime (including number of sensors, monitoring locations, equipment specification, and trigger levels) must be submitted to the Council for <u>approval during the CMP process</u>. Dust monitoring is required for the entire duration of the development and must be in place and operational <u>at least three months prior to the commencement of works on-site</u>. The Council encourage proactive planning when strategizing the dust monitoring regime to reduce unwanted delays.</u>

A minimum of three-months of baseline air quality monitoring data must be collected prior to the commencement of works on site. A summary report must be provided to AirQuality@Camden.gov.uk, following the baseline monitoring period.

Monthly dust monitoring reports must also be provided to the Council detailing: onsite activities during each monthly monitoring period, dust mitigation measures utilised, monitoring data coverage, graphs of measured dust (PM_{10}) concentrations, any exceedances of the trigger levels, and an explanation on the causes of any and all exceedances in addition to the mitigation measures implemented to rectify these.

In accordance with Camden's <u>Clean Air Action Plan</u>, the monthly dust monitoring reports must also be made readily available and accessible online to members of the public soon after publication. Information on how to access the monthly dust monitoring reports should be advertised to the local community (e.g. presented on the site boundaries in full public view).

<u>Inadequate dust monitoring or reporting, or failure to limit trigger level exceedances, will be indicative of poor air quality and dust management, and will lead to enforcement action.</u>

<u>Using the above information, please provide details on the air quality monitoring strategy</u> <u>for the proposed development</u>			

36. All Non-Road Mobile Machinery (NRMM) of net power of 37kW and up to and including 560kW used during the course of the demolition, site preparation and construction phases shall comply with the emission standards set out in chapter 7 of the GLA's supplementary planning guidance "Control of Dust and Emissions During Construction and Demolition" (SPG), or subsequent guidance. Unless it complies with the standards set out in the SPG, no NRMM shall be on site, at any time, whether in use or not, without the prior written consent of



Camden Council. The developer shall keep an up-to-date list of all NRMM used during the demolition, site preparation and construction phases of the development on the online register at:

https://www.london.gov.uk/what-we-do/environment/pollution-and-air-quality/nrmm

Direct link to NRMM Practical Guide (V6):

https://www.london.gov.uk/sites/default/files/2024-05/NRMM-Practical-Guide-Accessible-May2024.pdf

Current requirements (as of 01/01/2025):

- (i) All development sites in Greater London required to meet Stage IV The CAZ, Opportunity Areas and Greater London zones will no longer have different emission standards. All NRMM on all sites within Greater London will be required to meet Stage IV as a minimum. Generators will continue to be required to meet Stage V.
- (ii) NRMM register The site and all in-scope machinery (37-560kW) must be registered on the GLA's NRMM Website.
- (iii) Generators Generators are required to meet Emission Stage V across the whole of London. When bringing a generator to site, you must ask your supplier for a Stage V generator. If a suitable Stage V solution is not available for the site, you will need to apply for an exemption.

Please provide evidence demonstrating the above requirements will be met by answering the following questions:



a)	Construction time period (mm/yy - mm/yy):
b)	Is the development within the CAZ? (Y/N):
c)	Will the NRMM with net power between 37kW and 560kW meet the standards outlined above? (Y/N):
d)	Please confirm that all relevant machinery will be registered on the NRMM Register, including the site name under which it has been registered:
e)	Please confirm that an inventory of all NRMM will be kept on site and that all machinery will be regularly serviced and service logs kept on site for inspection:
f)	Please confirm that records will be kept on site which details proof of emission limits, including legible photographs of individual engine plates for all equipment, and that this documentation will be made available to local authority officers as required:
avo Cou driv	Vehicle engine idling (leaving engines running whilst parked or not in traffic) produces idable air pollution and can damage the health of drivers and local communities. Camder incil and the City of London Corporation lead the London Idling Action Project to educate errs about the health impacts of air pollution and the importance of switching off engines is simple action to help protect the health of all Londoners.
emi avo	ng Action calls for businesses and fleet operators to take the Engines Off pledge to reduce sissions and improve air quality by asking fleet drivers, employees and subcontractors to ididling their engines wherever possible. Free driver training materials are available from website: https://idlingaction.london/resources-1
incl	ase provide details about how you will reduce avoidable air pollution from engine idling uding whether your organisation has committed to the Engines Off pledge and the number taff or subcontractors who have been provided with free training materials.



38. Please confirm when an asbestos survey was carried out at the site and include the key findings.
39. Complaints often arise from the conduct of builders in an area. Please confirm steps being taken to minimise this e.g. provision of a suitable smoking area, tackling bad language and unnecessary shouting.
40. The CMP Planning Site Inspector conduct site inspections, which may be scheduled
(planned) or unscheduled (unplanned) visits. Ensure the site accessible and available for these inspections. Non-compliance with the agreed CMP plan or failure to meet CMP requirements may result in a deduction from the bond payment, please confirm that you understand these requirements.



Mental Health Training

41. Poor mental health is inextricably linked to physical health, which in turn impacts performance and quality, and ultimately affects productivity, creativity and morale. Workers in the construction industry are <u>six times more likely to take their own life than be killed in a fall from height.</u>

We strongly recommend signing up to the "Building Mental Health" charter, an industry-wide framework and charter to tackle the poor mental health in the construction industry, or joining Mates In Mind, which providing the skills, clarity and confidence to construction industry employers on how to raise awareness, improve understanding and address the stigma that surrounds mental health.

The Council can support by providing free Mental Health First Aid training, publicity resources and signposting to local support services.

Please state whether you are or will be signed up to the Building Mental Health charter (or similar scheme), and that and appropriate number of trained Mental Health First Aiders will				
be available on site.				



Agreement

The agreed contents of this Construction Management Plan must be complied with unless otherwise agreed in writing by the Council. This may require the CMP to be revised by the Developer and reapproved by the Council. The project manager shall work with the Council to review this Construction Management Plan if problems arise in relation to the construction of the development. Any future revised plan must be approved by the Council in writing and complied with thereafter.

It should be noted that the failure to ensure compliance with the CMP will be taken very seriously by the Council including draw down of funds from the construction management bond payment and possible formal enforcement in line with the CMP Guidance.

It should be noted that any agreed Construction Management Plan does not prejudice further agreements that may be required such as road closures or hoarding licences.

Print name
Position
Date
Please submit to: planningobligations@camden.gov.uk

End of form.

Updated 02/06/2025 V3.1

