



Substitute badge – essential information

Who can apply?

You may apply for a Substitute Badge if you meet the following criteria and can provide the appropriate proofs:

- you hold a valid Disabled Persons' Blue Badge,
- you live in Camden,
- you own, keep and have access to a passenger vehicle which is not used with a trailer, and is built or adapted to carry up to 8 passengers, not including the driver; registered at the home address of the applicant.

Proof of residence

If your name is not on the Electoral Register you will need to confirm where you live by showing any one of the following:

- a copy of a current Council tax bill in your name with Camden address,
- a current Council or Housing Association rent book showing your own name and Camden address,
- a tenancy agreement, showing your name and Camden address, confirming that the property cannot be sub-let,
- a Statutory Declaration typed, dated and made in the presence of a commissioner for oaths, a solicitor or a Justice of the Peace (accepted on a temporary basis for three months only),
- a disability living allowance letter from the DWP in your own name showing your Camden address; or

Change of address

If you have moved address within Camden please contact the Concessionary Travel team and we will update your details. You will need to provide proof of your new address and, where you have moved to a new controlled parking zone, you will need to revert to using your Blue Badge or make other arrangements to park legally whilst your Substitute Badge is being updated.

If you move out of Camden or dispose of your vehicle you must return your Substitute Badge and we will cancel it.

Vehicles

Only one Substitute Badge will be issued to Blue Badge holders at any one time and the Substitute Badge will only list one vehicle registration number, registered at the Blue Badge holders' residential address.

You will need to provide proof of vehicle ownership/custody. For private vehicles a registration certificate (V5C/logbook), showing your name and Camden address.

If you change your vehicle for any reason, even temporarily, please contact the Concessionary Travel team and we will update your details. You will need to provide proof of your new vehicle registration and you will need to revert to using your Blue Badge or make other arrangements to park legally whilst your Substitute Badge is being updated.

Driver's Licence

You will also need to provide us with a copy of your current full driver's licence.

How should the substitute badge be used with my blue badge?

The substitute badge is a scheme to combat the theft of blue badges from drivers' vehicles when they are parked close to their home. The substitute badge does not replace the blue badge but can be used instead of the blue badge within the controlled parking zone in which you live. In all other parking zones you must use your blue badge.

The Substitute Badge incorporates the vehicle registration number; it cannot be used on any other vehicle so it is of no value to anyone other than the legitimate holder.

Your Blue Badge cannot be used in another vehicle when the Substitute Badge is displayed in your own vehicle.

Where can I park?

The Substitute Badge allows your vehicle to be parked in the same places as your Blue Badge would allow including in any Blue Badge Bay, designated disabled parking spaces, and also in resident's, metered and pay-and-display bays in your zone, (except in the green badge area – information on which can be obtained online or at the Environment Local).

You may park for up to three hours on a single or double yellow line within your parking zone, provided it is not within a green zone and you display the clock card (which you will be given with your Blue Badge) showing your time of arrival.

As with your Blue Badge permit, you may not park:

- where loading restrictions are in operation,
- in a suspended bay,
- where parking causes obstruction; or
- in any parking place reserved for specific users e.g. doctors, traders.

How do I apply?

Complete the form overleaf and return to Concessionary Travel along with required proofs by post, or email.

Payment can be made by phone (debit or credit card).

The Substitute Badge will be issued for a maximum of three years, to coincide with the expiry date of your Blue Badge after which time you will need to reapply, providing new proofs.

Payments

Please note that there is an administration charge for all credit card payments. There is no extra charge if you pay by debit card.

Data protection

No personal information you provide us will be passed on for commercial purposes. Our policy is that information will only be shared among officers and other agencies where the legal framework allows it, and where it will help to improve the service you receive and to develop other services.

Contact

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